



Augmentative Communication Program (ACP) Consultation Planning Tool:

I'm interested in a consultation session regarding:

- Face-to-Face Communication
 Written Communication

Please use the following questions to prepare for an ACP consultation session. The following information will help ACP consultants to provide more useful suggestions to you.

Client's age: _____

**Classroom Placement/Educational
Setting/ Community Placement**

Support Personnel Involved (Parents,
EA, Resource Teachers, Home Support
Workers, etc.)

Diagnosis(es) (Medical)

Mobility Issues/Equipment

Consultation Attendee(s)/Facilitators

**Client's therapy supports: (e.g.
SLP/OT)**

- 1) Communication Abilities/Strengths (How, what and with whom does this client currently communicate):**

- 2) Communication Needs for Improvement :(Consider who, where, when, why, what needs to be communicated/written):**

Specific messages:

Listeners:

Environment/situations:

Please answer the following questions (*where relevant*):

⇒ What equipment is currently available for the client?

⇒ List additional equipment in the/strategies that have been tried (with or without success)?

⇒ Is there additional equipment in the classroom/home/preschool/group home settings that may be useful?

⇒ Who is available to help implement suggestions/programming?

⇒ What situations/leisure activities are favourites of your client?

⇒ When and where is your client most motivated to communicate?

⇒ Are there sensory and/or motor issues for your client?

⇒ What do you hope to get out of the consultation?

⇒ What key questions do you wish to address?

Any Additional Comments:

Form Completed (Please print and state relationship to client)

Date form completed

Phone number

Please Send Form To:
Augmentative Communication Program
George Jeffrey Children's Centre
(807) 623-4381 ext. 6795
Toll free: 1-888-818-7330 ext. 6795
Fax – (807) 622-3829
kgould@georgejeffrey.com
2 weeks prior to the consultation date

(document adapted from Augmentative Communication Service at Thames Valley Children's Centre with permission)