

Summer Programs Assistant, Full-Time (35 hours/week)

8-weeks, June 24 – August 16, 2019

George Jeffrey Children's Centre is currently seeking an enthusiastic Summer Programs Assistant to work with our team of rehabilitation specialists! The Assistant will help facilitate summer recreation and leisure opportunities for children and youth, ages 6 to 19, with physical and developmental disabilities.

Primary responsibilities will include:

- Planning, coordination and execution of summer programs, which are geared toward the enhancement of language development and communication skills, development of fine and gross motor skills, and the development of social skills.
- Collaboration with other social service agencies and staff.
- Support children and youth with physical and developmental disabilities.
- Coordination of volunteers.
- Provide assistance with resource loans.
- Provide assistance with other special projects, as required.

To be considered for this position, candidates should meet the following criteria:

- Open to all youth up to 30- years of age.
- Have interest in pursuing related education and career; for example, in recreation therapy, paediatric health sciences, physiotherapy, occupational therapy, speech-language pathology, social work, education or other.
- Must have excellent communication and organizational skills.
- Have demonstrated creativity and a passion for working with children.
- Previous experience planning and facilitating activities for groups of children is an asset.
- Previous experience working with children with special needs is an asset.
- Candidates must hold a valid Ontario Driver's Licence.

Candidates are invited to submit a resume and covering letter by mail, fax or email to the address below.



Submit application by **May 19th, 2019** to:
Human Resources, George Jeffrey Children's Centre
200 Brock Street East, Thunder Bay, ON P7E 0A2
Fax: (807) 623-7161
Email: hr@georgejeffrey.com

Only those candidates who are selected for an interview will be contacted.